*2023 TROY FAIR VENDOR/CONCESSIONS RULES/REGULATIONS*

*By signing your contract, you are verifying you have read this page.*

Set up times for all concessions will be Friday, Saturday & Sunday before the fair. **Please register at the Office prior to set up to verify location and pay contract in full.** Earlier set up (with approval) will require a daily electrical charge if electric is hooked up.

**Hours required for concessions are 10:00 AM to 10:30 PM, Friday and Saturday 10:00 A.M.-11:00 P.M.** You are welcome to open earlier and stay open later if you wish but please follow the required hours. **VENDORS NOT OPENED THE REQUIRED HOURS MAY NOT BE INVITED BACK!**

Liability Insurance is required with a requested liability amount of general liability of 1 million or more and 2 million aggregate. A copy of the Insurance Policy with The **Troy Fair 436 Gate 1 Ln. Troy, PA 16947, listed as additional insured** must be at the office By **JULY 1st.** **Set up will not be allowed until Insurance is received. The Fair will not sell insurance this year. Please visit actinsurance.com for insurance options for vendors.**

Your Sales tax number is required on all contract as we are required by the state to have your number on file.

Please keep Concessions neat and presentable, they will be subject to inspection at our discretion NO BLUE OR ORANGE TARPS ARE ALLOWED. Tents are permitted.

All trailers and living quarters must be parked in the designated area to prevent congestion. We offer a camping facility with water and electric hook ups for a fee pre-registration requested to be guaranteed a lot. Camping forms are also available at troyfair.com.

Wastewater receptacles will be provided. Dump all wastewater at one of the designated areas. **Do not run gray water on the ground.**

Delivery trucks may make deliveries within the gates before 10:00 AM daily, after 10:00 the deliveries may be wheeled in from the gates.

NO ATV’S or Golf carts will be allowed after opening time in the concession areas for the safety of our patrons!

There is a limited-knife policy, knifes to be sold must be approved for safety reasons. (Cooking knives exception with approval only) You must ID to verify age is 18 or older.

No Sub Leasing permitted TROY FAIR RESERVES THE RIGHT TO REFUSE ANY CONCESSION IF IT DOES NOT MEET OUR RULES AND CRITERIA. All products must be approved and listed on the contract.

Tear Down time will be after 12:00 AM on Sunday. No early tear down will be allowed for safety of our patrons. All electric will be disconnected Monday at 8a.m. Any exceptions must be approved and a daily electric rate will be charged.

All signs, merchandise, trailer, tents, etc. must be behind the designated lines.

Any merchandise with profanity must be put out of site, due to it being offensive to fair patrons. No illegal merchandise will be allowed to be sold.

No A frame, signs, or merchandise may be displayed beyond your assigned space, or it may be removed by fair personnel.

If you would like to be part of our Troy Fair Vendor page on Facebook, go to our page and request to be a member.

**Please return your space deposit by May 10 to reserve your lot. Prior lots will not be held after May 10. No refunds of deposits 60 days prior to the Troy Fair. Refunds made up to 60 days prior to the fair will have a 10% fee deducted. Contracts that are late will be charged a late fee of $20.00 after May 15, 2022.**

**We do not mail a confirmation of the contract and deposit if you would like one mailed to you enclose a self-addressed stamped envelope.**

Your cooperation is greatly appreciated. We look forward to working with you. If you have any questions, please contact me at 570-529-0251 (cell) or 297-3648 (fair office).